

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Consultative Committee

Agenda

Monday, 9th November, 2020
at 3.30 pm

in the

**Remote Meeting on Zoom and available for
the public to view on WestNorfolkBC on
You Tube**



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**KING'S LYNN AREA CONSULTATIVE
COMMITTEE AGENDA**

DATE: MONDAY, 9TH NOVEMBER, 2020

**VENUE: REMOTE MEETING ON ZOOM AND AVAILABLE
FOR THE PUBLIC TO VIEW ON
WESTNORFOLKBC ON YOU TUBE - ZOOM AND
YOU TUBE**

TIME: 3.30 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 5 - 7)

To confirm as a correct record the minutes of the previous meeting.

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. CHAIRMAN'S CORRESPONDENCE (IF ANY)

7. REPORT OF THE INFORMAL WORKING GROUP - OPEN SPACE REVIEW
(Pages 8 - 9)

8. KING'S LYNN SPECIAL EXPENSES REPORT - TO FOLLOW

9. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 10 - 15)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

10. DATE OF NEXT MEETING

The next meeting of the Committee is scheduled for Thursday 28 January 2021.

To: Members of the King's Lynn Area Consultative Committee

Councillors Miss L Bambridge, F Bone, J Collop, S Collop, A Dickinson,
G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler
and M Wilkinson

For Further information, please contact:

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BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

KING'S LYNN AREA CONSULTATIVE COMMITTEE

Minutes from the Meeting of the King's Lynn Area Consultative Committee held on Monday, 21st September, 2020 at 3.00 pm in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT: Councillor A Tyler (Chair)
Councillors J Collop, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, J Lowe and M Wilkinson

1 **APPOINTMENT OF VICE-CHAIR**

AGREED: That Councillor Mrs S Collop be appointed at Vice-Chair for the meeting.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bambridge, Bone, Kemp and Rust.

3 **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 16 July 2020 were agreed as a correct record.

4 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5 **URGENT BUSINESS**

There was no urgent business to report.

6 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present pursuant to Standing Order 34.

7 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence but the Chair took the opportunity to remind the Committee about the email which had recently been sent to them inviting them to the Vision King's Lynn

Workshops being held on 24 and 28 September in relation to the Town Investment Plan.

8 **POLICING IN KING'S LYNN - 6 MONTHLY UPDATE INCLUDING THEIR ROLE DURING COVID-19**

[Click here to view the recording of this item on You Tube](#)

Superintendent Buckley and Joanne Rew from the Operational Partnership Team provided the Committee with the 12 month Policing up-date including their role during Covid-19.

Superintendent Buckley and Joanne Rew responded to questions including:

- How the Police interacted with the public generally and during Covid.
- Rape and sexual violence reporting, why this had increased and the rate of prosecution.
- The night-time economy and the number of incidents and how the Police dealt with this.
- Incidents that had taken place in the Fairstead area.
- Ongoing issues including noise and anti-social behaviour at Orchard Crescent with the play park.

The Chair thanked Superintendent Buckley and Joanne Rew for attending the meeting, which was appreciated.

9 **PRESENTATION ON FLYTIPPING INCLUDING ENVIRONMENTAL CRIME**

[Click here to view the recording of this item on You Tube.](#)

Alison Demonty provided the Committee with a presentation on Fly-tipping including environmental crime.

Alison responded to questions relating to:

- Was the message getting through to landlords and tenants about fly-tipping and was she optimistic that behaviour would change?
- In relation to North End, did the fly-tipping originate from people who lived there or did people from other areas dump their rubbish there?
- When was the signage going to be put up at either ends of the alleyways at North End?
- What was the view of the implementation of charges at the County's recycling centre and whether this had an effect on fly-tipping in the area?

- How many prosecutions had been issued for fly-tipping and the process involved in getting a prosecution?
- Was a Clear-up event including the community a good idea.

The Chair thanked Alison for her presentation.

10 **UPDATE ON THE PARISH PARTNERSHIP SCHEME -
INSTALLATION OF BUS SHELTERS**

[Click here to view a recording of this item on You Tube.](#)

Peter Gray informed the Committee that it was hoped that the 3 bus shelters at Minister Court / William Booth Road, Saddlebow Road and Langley Road would be installed at the end of November / early December.

Councillor Jones informed the Committee that he had suggested that a rubbish bin be added to the bus stop at Reid Way and asked if the suggestion had progressed. It was advised that the request might have been directed to the depot and the Assistant Director agreed to check the current position.

The Committee thanked Peter for the update and for progressing the scheme.

11 **REMINDER - PARISH PARTNERSHIP SCHEME 2021/2022**

[Click here to view a recording of this item on You Tube](#)

Councillor Mrs S Collop referred to the SAM signs at Marsh Lane and explained that these had not yet been connected. The Assistant Director agreed to investigate the issue and liaise with Councillor Mrs S Collop.

12 **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD
DECISION LIST**

The Committee noted the Cabinet's Forward Decision List and the Committee's work programme.

13 **DATE OF NEXT MEETING**

The next meeting was scheduled for 9 November and would consider King's Lynn Special Expenses.

The meeting closed at 4.14 pm

REPORT TO:	<i>Kings Lynn Area Consultative Committee (KLACC)</i>		
DATE:	9 th November 2020		
TITLE:	Report following Play areas informal group meetings		
TYPE OF REPORT:	<i>Report to KLACC</i>		
PORTFOLIO(S):	N/A		
REPORT AUTHOR:	John Greenhalgh		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	Yes

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:			
<ul style="list-style-type: none"> • KLACC approved a recommendation on 31/10/19 to allocate funding from Kings Lynn special expenses in 2020/21 over 15 years for a new play area at South Lynn Community centre AND that an informal sub-group be set up to report back to the committee on priorities for capital schemes within Kings Lynn. The detail of the costing implications are listed at 1.2 in the November 2019 report. • Cabinet On 04/02/20 approved the 2nd of these recommendations only and as such an informal working group was set up. • The sub-group was set up consisting of Chair Cllr Frances Bone, and Cllrs Jo Rust and Alexandra Kemp supported by Officers Kathy Wagg, John Greenhalgh, Martin Chisholm and Nathan Johnson. • The sub-group met twice to consider the play provision in King's Lynn and make recommendations to the KLACC. 			
KEY ISSUES:			
<ul style="list-style-type: none"> • The sub-group met on 15/09/20 and received a report from Nathan Johnson listing and detailing existing play areas in Kings Lynn. As a result, prior to making a decision the three Councillors decided to visit all the play/ recreation areas listed for a visual survey. In addition, the Councillors looked at as much play provision within King's Lynn as they could. • At the 2nd sub-group meeting on 14/10/20 Cllrs Bone, Rust and Kemp reported back on this visual survey and received example costings for various pieces of equipment and also estimates for repairs and improvements to the Wisbech Rd play area. In addition to the original £30,000 capital funds held within the 2020/2021 budget, a further £20,000 is estimated to be available as a result of an underspend on special expenses following the decision to utilise South Lynn Community Centre for staffing purposes. • Cllr Jo Rust commented whilst the detail of the visual survey was outlined, that in fact King's Lynn was well provided for and in fact King's Lynn and West Norfolk Council should be proud of what is available for children and young people. • It should be noted that there are some financial implications to be aware of: <ul style="list-style-type: none"> ○ The £20k proposed underspend is based on estimates and at year end the position could be better or worse. This will be monitored and reported to KLACC throughout the year so that action can be taken if needed. 			

- The CCTV capital spend will result in an annual revenue cost due to ongoing operational cost of CCTV estimated at £1482 per annum. This will need to be factored into special expenses to be charged each year.

RECOMMENDATIONS:

- A productive and full discussion between Officers and Members led to the following recommendations that KLACC are now recommended to accept:
 1. £30,000 to made available for the South and West Lynn areas. Approximately £11,000 for CCTV and fence repairs at the Wisbech Rd play area and approximately £19,000 for new equipment.
 2. £20,000 to made available for additional equipment at Edma St and Queen Elizabeth Ave Play areas.

Note: Nathan Johnson will provide Members with more detailed reports of what play equipment is achievable within these financial limits.

This decision was unanimously agreed by Officers and Members and it was agreed this would provide suitable provision in areas where Members decided improvements and additional equipment was required. All present agreed that this was a fair decision looking at the whole of Kings Lynn including West Lynn. Members also made suggestions as to the type of equipment and its age range for Nathan Johnson to consider.

REASONS FOR RECOMMENDATIONS:

The meetings were productive, positive and agreements and compromises accepted by all. It was agreed that the provision and improvements agreed in broad terms met the gaps identified both geographically and across the age ranges. KLACC members are urged to accept the recommendations in order that works can commence as soon as possible.

There are no environmental or equal opportunity considerations required. It is anticipated that some adapted equipment can be included within the new provision.

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 November 2020						
	Statement of Licensing Policy		Council	Commercial Services Assistant Director Environment and Planning		
11	Careline Alarms Contract	Key	Cabinet	Housing Asst Dir Community & Partnerships		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Covid 19 – Recovery Plan	Key	Council	Leader Asst to C Ex		Public
	Care and Repair Contractors Framework for aid and adaptations work	Key	Cabinet	Leader Central Services		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Asset Management – Commercial Property Portfolio - Variation to Scheme of Delegation	Non	Cabinet	Business Development Asst Director Property & Projects		Public

	Update to the Scheme of Delegation following changes to Portfolio Responsibilities	Non	Council	Leader Chief Executive		Public
	Delegation of authority to decide criteria for Discretionary Covid-19 Schemes	Non	Cabinet	Leader Assistant Director - S151 Officer		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 January 2021						
	The Audit Committee Effectiveness report	Non	Cabinet	Leader Asst Dir Resources		Public
12	Strategic Property Acquisition	Key	Cabinet	Business Development Asst Dir Property & Projects – M Henry		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Southend Road and Hunstanton Bus Station	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Parkway	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Salters Road, King's Lynn	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

3

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
2 February 2021						
	Budget	Key	Council	Leader Asst Director Resources		Public
	Food Waste Collection	Key	Council	Leader Asst Dir Operations and Commercial		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Lynnsport one	Key	Council	Project Delivery Asst Dir Companies & Housing Delivery – D Gagen		Private - Contains exempt Information under

						para 3 – information relating to the business affairs of any person (including the authority)
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
16 March 2021						
	Update to the Major Project Board Terms of reference	Non	Cabinet	Leader Asst Dir Property & Projects – M Henry		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
May 2021 date to be confirmed						
	Major Housing Project 2	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

**KING'S LYNN AREA CONSULTATIVE COMMITTEE
WORK PROGRAMME 2020 / 2021**

Date to be agreed – 18 November 2019

- Special Meeting to look at the King's Lynn Transport Study

16 January 2020

- Governance Arrangements – Cllrs Devereux, Moriarty & T Huggins will attend
- Special Expenses Monitoring Report
- Bus Shelter Policy for the unparished area of King's Lynn

19 March 2020 - cancelled

- *Policing in King's Lynn – 6 monthly update*
- *Programme of Events*
- *Update on King's Lynn Ferry*
- *Flytipping*
- *Update on the Railway Service*

16 July 2020

- LILY presentation on work carried out during COVID-19
- Special Expenses explanation
- Parish Partnership Scheme

21 September 2020

- Policing in King's Lynn – including their role during COVID-19
- Flytipping, etc
- Updated Bus Shelter policy

9 November 2020 – Special Expenses

- Report from the Informal Working Group – Play Areas and Open Spaces
- 2021/2022 King's Lynn Special Expenses

28 January 2021

- Special Expenses Monitoring Report

22 March 2021

- Policing in King's Lynn – 6 monthly update

19

Potential future items to be programmed:

- Invite representative from the Conservancy Board
- Dr Paul Richards – Heritage Promotion in King's Lynn
- Invite representative from the Shakespeare's Guildhall Trust
- Programme of Events
- COVID 19 - Impact on bus / train / ferry services
- Update on Towns Deal, Future High Street Fund, and any other funding opportunities.